



***Strawberry Mansion High School***  
**Parent and Family Engagement Policy**

***School Year 2020-2021***  
***Revision Date: 5/14/20***

In support of strengthening student academic achievement, Strawberry Mansion High School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Strawberry Mansion High School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

## **DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

### **Section A: JOINTLY DEVELOPED**

Strawberry Mansion High School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

**Parents will have the opportunity to provide feedback to next year's policy at the Spring 2020 Title I Meeting. This is a meeting that occurs regularly every Spring to cultivate feedback and input from parents. The school invited parents to a Spring Title I workshop on May 14, 2020.**

**Additionally, parents are encouraged to complete the parent survey to provide additional feedback to the school's parent engagement activities.**

### **Section B: ANNUAL TITLE I MEETING**

Strawberry Mansion High School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

**An annual meeting related to Title I will be held during Back to School night in the Fall of 2020 to inform parents of the school's participation in the Title I program and to explain the requirements of the program and parents' Right-to-Know. Parents will also be presented with information about state academic and content standards, Keystone Exams, and Social/Emotional Learning.**

### **Section C: COMMUNICATIONS**

Strawberry Mansion High School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to

parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

**Information related to school and parent programs and notice of meetings and activities are distributed to all students and parents in parent-friendly language and their primary language. Information is sent home to parents in the following formats: flyers, robo calls, posts on social media such as Facebook and Twitter.**

**Parents are asked to provide feedback via the parent survey regarding the scheduling of parent meetings in order to make them more accessible for maximum parent participation.**

#### **Section D: SCHOOL-PARENT COMPACT**

Strawberry Mansion High School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

**Parents will have the opportunity to provide feedback to next year's School-Parent Compact at the Spring 2021 Title I Meeting. The school invited parents to update the School-Parent Compact during the Spring Title I workshop held on May 14, 2020.**

#### **Section E: RESERVATION OF FUNDS**

Strawberry Mansion High School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

**In addition to reviewing the budget with the parents at the Winter and Spring meetings, the school notifies parents of the 1% set-aside during the Annual TI meeting. Parents will have input on how funds (especially the 1% Parent Set-aside) are utilized from feedback from parent surveys and feedback received during the budget review meetings in the Winter. This year, the Winter Title I meeting was held on February 6 & 7, 2020.**

#### **Section F: COORDINATION OF SERVICES**

Strawberry Mansion High School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

**Strawberry Mansion High School has an open-door policy with parents. Parents are invited to come to the school with questions and concerns. There are several school-based staff in the main**

**office who can address parent questions and concerns about student progress and how parents can become involved in the education of their children.**

**There is a parent resource center located in the main foyer of the school. This room contains various resources and information about parents supporting their children's academic progress. Parents are also encouraged to make use of the parent resource center at the School District's central office located at 440 N. Broad Street.**

### **Section G: BUILDING CAPACITY OF PARENTS**

Strawberry Mansion High School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - a) The challenging State's academic standards
  - b) The State and local academic assessments including alternate assessments
  - c) The requirements of Title I, Part A
  - d) How to monitor their child's progress
  - e) How to work with educators to improve the achievement of their child

**An annual meeting related to Title I will be held in the Fall to inform parents of the school's participation in the Title I program and to explain the requirements of the program. School leadership will discuss state academic and content standards, Keystone Exams and other assessments, curriculum, how to monitor your child's progress and how to work with educators.**

**During report card conferences, teachers and staff will give parents individual training on how to access Parent Portal so that parents can track student progress from home. Periodic parent meetings will be held by counselors and other school staff to address points related to literacy, improvement, academic achievement, monitoring student progress, and standardized assessments and college readiness.**

### **Section H: BUILDING CAPACITY OF SCHOOL STAFF**

Strawberry Mansion High School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

**Counselors and the principals are involved in staff PD meetings to address teacher concerns surrounding issues of parent engagement and communication. The principal will also address expectations for customer service with teachers and other staff and expectations related to the content and frequency of interims and other communication with parents related to student academic progress, and the results of the parent surveys at a November afterschool PD session.**

**Parent surveys will be distributed in the Fall during Report Card Conferences. Results of these will be reviewed by administration and leadership team and used to plan parent engagement activities and protocols. The results of these surveys will be shared with staff at a PD session.**

Strawberry Mansion High School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

**The school will continue to make attempts to partner with the parents to strengthen the school's parental involvement.**

#### **PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS**

- Adopt and implement model approaches to improving parent and family engagement**
- Provide more parent meetings and opportunities for parents to give their input on budget and how parent involvement can improve**

**Brian McCracken**

Principal Signature

**9/24/2020**

Date