

THE SCHOOL DISTRICT OF PHILADELPHIA

SECTION: 700

TITLE: Safety

ADOPTED:

REVISED: August 17, 2017

705 SAFETY

Purpose:

The School Reform Commission recognizes that district facilities must be maintained and operated in a condition that is safe for students, staff, community members and visitors.

Authority:

The SRC directs that a district-wide safety program shall be maintained to ensure a healthy, safe and secure environment for all students, staff, community members and visitors, as well as, to protect district buildings, equipment and property. The safety program shall provide instruction for students and staff in safety, emergency preparedness, emergency response and crisis management; protective devices where they are required for safety; and suitable and safe equipment necessary for the conduct of the educational programs and operation of the schools and performance of normal daily work activity.

Delegation of Responsibility:

The Superintendent delegates to the Office of Safety that the Office of School Safety shall develop and present to the SRC for its approval annually a district safety plans that address school safety issues, as well as, identify, correct and establish an environment free and clear of recognizable hazards and include applicable requirements of law and regulations. District safety plans shall focus on:

1. Identifying and preventing/mitigating risks, hazards and threats.
2. Ensuring the district is prepared for crisis and emergency incidents. [1]
3. Effectively responding to and investigating crisis and emergency incidents. [1]
4. Providing appropriate academic, physical, emotional, and business recovery

5. Recording activities that either resulted in losses to the district or injury, had the potential to result in loss or injury to the district and/or its personnel, students or visitors so that the district has meaningful data to develop appropriate risk mitigation strategies. Such activities or incidents shall be recorded using effective and consistent methods so the information can be easily compiled and reported.
6. Identifying key personnel and their responsibilities in developing the specific plan.
7. Providing training and instruction to employees on emergency preparedness, emergency responds and crisis management.
8. Developing specific procedures for preventing or mitigating hazards relating to the work environment.

Principals shall inform all staff, students and parents of school emergency policies and procedures at the beginning of the school year, during an employee's initial hiring, or when employees change positions with new job duties.

The Superintendent or designee shall:

1. Ensure curriculum to instruct students and faculty in safety and health, environmental concerns, and fire prevention.[\[2\]](#)
2. Provide required drills to instruct students in safety procedures.[\[1\]](#)[\[2\]](#)[\[3\]](#)
3. Review and evaluate annually district policies, procedures and school emergency operation plans.

Working safely is a responsibility shared by all employees. Managers and supervisors shall maintain the safest possible working conditions by encouraging and enforcing district safety policies and procedures. All of the necessary and available district resources will be utilized to accomplish this important endeavor. All district employees are expected to implement safe practices, identify and eliminate unsafe practices and

conditions, and take seriously the matters of accident prevention, injury reduction and safety in the workplace.

Legal References:

1. PA C.S. 7101 et seq., as amended, 7701
2. 22 PA Code Section 10.11
3. 22 PA Code Section 10.24, School Emergency Preparedness Plan
4. Public School Code of 1949, 24 P.S. 1-101, et seq., as amended, 15-1517 Communicable and Non Communicable Diseases, 28 PA Code, Ch.27, 27.152 Homeland Security Presidential Directive No. 5 (2003)
5. Robert T. Stafford Disaster Relief and Emergency Assistance Act, PL 100-107 (Nov. 23, 1988), amending the Disaster Relief Act of 1974, PL 93-288.
6. Homeland Security Act of 2002, PL 107-296 (Nov.25, 2002)
7. Pol. 805
8. [2. 24 P.S. 1518](#)
9. [3. 24 P.S. 1517](#)
10. [24 P.S. 696](#)
11. [Philadelphia Home Rule Charter - 12-300](#)
12. [34 PA Code 129.401](#)
[et seq.](#) Pol. 805.