

# THE SCHOOL DISTRICT OF PHILADELPHIA

SECTION: SCHOOL REFORM  
COMMISSION

TITLE: ATTENDANCE AT MEETINGS  
VIA ELECTRONIC  
COMMUNICATIONS

ADOPTED: October 5, 2011

REVISED:

<p>SC 407 HRC 12-209</p>	<p style="text-align: center;">006.1. ATTENDANCE AT MEETINGS VIA ELECTRONIC COMMUNICATIONS</p> <p>Section 1. <u>Authority</u></p> <p>The School Reform Commission recognizes that factors such as illness, travel, schedule conflicts and weather conditions can make impossible the physical presence of a Commissioner at a SRC meeting, and that electronic communications can enable a Commissioner to participate in a meeting from a remote location.</p> <p>A Commissioner shall be able to attend a SRC meeting, and participate in SRC deliberations and voting, through electronic communications, but only under limited circumstances.</p> <p>The SRC authorizes the administration to provide the equipment and facilities required to implement this SRC policy.</p> <p>Section 2. <u>Guidelines</u></p> <p>A Commissioner who attends a meeting through electronic communications shall be considered present only if the Commissioner can hear everything said at the meeting and all those attending the meeting can hear everything said by that Commissioner. If the SRC Chairperson determines either condition is not occurring, s/he shall terminate the Commissioner's attendance through electronic communications.</p> <p>A majority of Commissioners shall be physically present at a SRC meeting when a Commissioner attends through electronic communications.</p> <p>To attend a SRC meeting through electronic communications, a Commissioner shall comply with the following:</p> <ul style="list-style-type: none"><li>a. Submit such request to the SRC Chairperson or designee at least three (3) days prior to the meeting.</li></ul>
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- b. Ensure that the remote location is quiet and free from background noise and interruptions.
- c. Participate in the entire SRC meeting.

References:

School Code – 24 P.S. Sec. 407

Home Rule Charter – 12-209