



THE SCHOOL DISTRICT OF PHILADELPHIA STUDENT DATA TRANSCRIPT

TO BE USED FOR STUDENTS APPLYING TO CRITERIA BASED SCHOOLS GRADES 5 THROUGH 12

APPLICATION DATE

Fecha de la solicitud

MONTH	DAY	YEAR

SCHOOL STUDENT IS APPLYING TO / ESTUDIANTE ESCUELA ES PARA APLICAR

School & Program Name / La Escuela y el nombre del programa

STUDENT INFORMATION / INFORMACIÓN DE LOS ESTUDIANTES

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NOTE: For non-public students (Parochial, Private and Other) a student identification number will be assigned after the form has been submitted. /
NOTA: A los estudiantes que no asisten a escuelas públicas le asignaremos un número de identificación después de que hayan enviado la solicitud.

Student's Last Name / Apellido del Estudiante

First Name / Primer Nombre

M.I.

House No. / Número de casa

Street name / Nombre de la calle

St., Ave. / Calle, Ave

Apt No / Núm. del apt

Race / Ethnicity

City / Ciudad

State / Estado

Zip Code / Código postal

Date of Birth
Fecha de nacimiento

Home Phone / Teléfono de casa

Work Phone / Teléfono de trabajo

Cell / Celular

Sex / Sexo

CURRENT SCHOOL INFORMATION / INFORMACIÓN SOBRE LA ESCUELA ACTUAL

Check Current School School Type / Marque el tipo de escuela actual

Charter / Chárter

Parochial / Religioso

Private / Privada

Other / Otra

Current School Name / Nombre de la escuela actual

Loc. No / Núm. del local

Private, Parochial and Other Schools use
Location Number 9980 / Escuelas privadas,
religiosas y otras usen el número de local 9980

Current School Address / Dirección de la Escuela actual

Current School Phone Number / Escuela Actual Número de Teléfono

Check Current Grade Level / Marque el grado actual

4th

5th

6th

7th

8th

9th

10th

11th

12th

TO BE COMPLETED BY INITIATING SCHOOL OFFICIAL / PARA SER COMPLETADO POR LA ESCUELA DE ORIGEN

SPECIAL EDUCATION SERVICES
SERVICIOS DE EDUCACIÓN ESPECIAL

FULL TIME /
Tiempo Completo

SUPPLEMENTAL SERVICES /
Servicios Suplementarios

ITINERANT SERVICES /
ITINERANTE SERVICIOS

MG (MENTALLY GIFTED) /
Mentalmente Dotado

YES NO

PROGRAM or EXCEPTIONALITY / PROGRAMA o EXCEPCIONALIDAD:

ELL / BILINGUAL / ESOL

YES NO

ENTERING /
ENTRANDO

BEGINNING /
COMIENZO

DEVELOPING /
DESARROLLO

EXPANDING /
EXPANSIÓN

BRIDGING /
PUENTE

REACHING /
LLEGAR

PSSA SCALE SCORE /
ESCALA SCORE

If not PSSA; Specify test type here / Especificar tipo de prueba aquí

Test Year / Prueba de Año

Reading Score & Percentile

Math Score & Percentile

Principal / Designee Signature: _____

DATE: _____

FINAL REPORT CARD SUBJECT AND BEHAVIOR GRADES FOR THE PREVIOUS YEAR(S) / INFORME FINAL TEMA Y TARJETA DE GRADOS DE COMPORTAMIENTO PARA EL AÑO ANTERIOR (S)

NOTE: Elementary and Middle School Transcripts must include the final report of subject and behavior grades for the previous year and the most recent PSSA or standardized test scores. High School Transcripts are to include the final report of subject and behavior grades for the previous year and most recent PSSA or standardized test scores. NOTA: Primaria y Escuela Secundaria transcripciones debe incluir el informe final de la asignatura y los grados de comportamiento para los dos años anteriores y el más reciente PSSA o calificaciones en pruebas estandarizadas. Alto Calificaciones escolares deben incluir el informe final de la asignatura y grados de comportamiento para el año anterior y más reciente PSSA o calificaciones en pruebas estandarizadas.

ENTER SCHOOL YEAR:		
SUBJECT / TEMA	GRADE / GRADO	BEHAVIOR / COMPORTAMIENTO
ENGLISH		
READING		
INST. READING		
MATHEMATICS		
MATH LEVEL		
MATH TYPE		
SCIENCE		
SOCIAL STUDIES		
WRITING		
COMPUTER SCIENCE		
WORLD LANGUAGE		
HEALTH EDU.		
PHYSICAL EDU.		
DANCE		
MUSIC		
THEATER		
VISUAL ARTS		
OTHER:		

ENTER SCHOOL YEAR:		
SUBJECT / TEMA	GRADE / GRADO	BEHAVIOR / COMPORTAMIENTO
ENGLISH		
READING		
INST. READING		
MATHEMATICS		
MATH LEVEL		
MATH TYPE		
SCIENCE		
SOCIAL STUDIES		
WRITING		
COMPUTER SCIENCE		
WORLD LANGUAGE		
HEALTH EDU.		
PHYSICAL EDU.		
DANCE		
MUSIC		
THEATER		
VISUAL ARTS		
OTHER:		

ATTENDANCE / ASISTENCIA			
SCHOOL YEAR		SCHOOL YEAR	
TOTAL ABSENT		TOTAL ABSENT	
TOTAL UNEXCUSED		TOTAL UNEXCUSED	
TOTAL LATE		TOTAL LATE	

COMMENTS / COMENTARIOS

SCHOOL DISTRICT OF PHILADELPHIA USE ONLY / DISTRITO ESCOLAR de FILADELFA USO EXCLUSIVO

SCHOOL OR PROGRAM CODE /
ESCUELA o PROGRAMA CODE

GRADE /
GRADO

APPROVAL /
APROBACIÓN

WAIT LIST /
LISTA de ESPERA

DISAPPROVAL /
DESAPROBACION

DISAPPROVAL REASON CODE /
Desaprobación código de razón

AUTHORIZATION OF RECEIVING SCHOOL PRINCIPAL or DESIGNEE SIGNATURE:

DATE:

THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF STUDENT ENROLLMENT AND PLACEMENT

INSTRUCTIONS FOR COMPLETION OF THE STUDENT DATA TRANSCRIPT

- Enter the **Student Information**: 1) Student ID number if available, (if unavailable, the School District of Philadelphia, Student Enrollment and Placement Office will assign a Student ID number); 2) student's name, race / ethnicity, date of birth, gender, address, city, state, zip code and all working telephone numbers (home, work, cell); 3) name, address & telephone number of the current school and indicate by placing a check mark next to the school if it's a Charter, Private or Parochial or other.
- For students who are receiving Special Education, Chapter 15 Services or ESOL/Bilingual services, indicate the program or exceptionality and level of the service. **Attach the student IEP or Chapter 15 Service agreement. Sending school Principals/designee must sign and date the Student Data Transcript in this area.**
- In the section for **(Final Report Card Subject and Behavior Grades)**, the students current school should enter the final report card grades and PSSA Test Score Results and percentages or other National Standardized Test:
 1. The most recent standardized test score results; (The School District of Philadelphia accepts any state assessment or norm-referenced (NRT) achievement tests such as, California Achievement Test (CAT), Terra Nova (TN), Iowa Test of Basic Skills (ITBS), Test of Academic Proficiency (TAP), Metropolitan Achievement Test (MAT), Stanford Achievement Test (SAT) and Educational Records Bureau's Comprehensive Testing Program (CTP-4).
 2. **Students applying to Special Admission Middle Schools** must include the final report card subject, behavior and attendance grades for the previous two years and the most recent PSSA or Standardized Test Score Results.
 3. **Students applying to City Wide and Special Admission High Schools** must include the previous year's final report card subject, behavior and attendance grades and the most recent PSSA or Standardized Test Score Results.
- Make a copy of the transcript and all official attachments for each Special Admission and or City Wide School the student has listed on the **School Selection Application**. (Students may **only** apply to five (5) schools).
- At the top of the transcript, be sure to enter the appropriate school name of the school to which the student is applying
- The completed Student Data Transcript should either be mailed directly to or hand delivered to each Academic School with Admissions requirements. **DO NOT FORWARD TRANSCRIPTS TO THE OFFICE OF STUDENT ENROLLMENT AND PLACEMENT.**