

STUDENT DATA TRANSCRIPT

TO BE USED FOR STUDENTS APPLYING TO CRITERIA BASED SCHOOLS GRADES 5 THROUGH 12

APPLICATION DATE

Fecha de la solicitud

MONTH	DAY	YEAR

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NOTE: For non-public students (Parochial, Private and Other) a student identification number will be assigned after the form has been submitted. / NOTA: A los estudiantes que no asisten a escuelas públicas le asignaremos un número de identificación después de que hayan enviado la solicitud.

Student's Last Name / Apellido del Estudiante First Name / Primer Nombre M.I. Parent or Guardian E-Mail Address / Dirección de Correo Electrónico del Padre o Tutor

House No. / Número de casa Street name / Nombre de la calle St. Ave. / Calle, Ave Apt No / Núm. del apt Race / Ethnicity

City / Ciudad State / Estado Zip Code / Código postal Date of Birth / Fecha de nacimiento

Home Phone / Teléfono de casa Work Phone / Teléfono de trabajo Cell / Celular Sex / Sexo

CURRENT SCHOOL INFORMATION / INFORMACIÓN SOBRE LA ESCUELA ACTUAL

Check Current School School Type / Marque el tipo de escuela actual Charter / Chárter Parochial / Religioso Private / Privada Other / Otra

Current School Name / Nombre de la escuela actual Loc. No / Núm. del local Private, Parochial and Other Schools use Location Number 9980 / Escuelas privadas, religiosas y otras usen el número de local 9980

Current School Address / Dirección de la Escuela actual Current School Phone Number / Escuela Actual Número de Teléfono

Check Current Grade Level / Marque el grado actual 4th 5th 6th 7th 8th 9th 10th 11th

SPECIAL EDUCATION SERVICES / SERVICIOS DE EDUCACIÓN ESPECIAL FULL TIME / Tiempo Completo SUPPLEMENTAL SERVICES / Servicios Suplementarios ITINERANT SERVICES / ITINERANTE SERVICIOS MG (MENTALLY GIFTED) / Mentalmente Dotado

YES NO PROGRAM or EXCEPTIONALITY / PROGRAMA o EXCEPCIONALIDAD:

ELL / BILINGUAL / ESOL ENTERING / ENTRANDO BEGINNING / COMIENZO DEVELOPING / DESARROLLO EXPANDING / EXPANSIÓN BRIDGING / PUENTE REACHING / LLEGAR

YES NO

STANDARDIZED TEST NAME Test Year / Prueba de Año Reading Score & Percentile Math Score & Percentile

Principal / Designee Signature: DATE:

FINAL REPORT CARD SUBJECT AND BEHAVIOR GRADES FOR THE PREVIOUS YEAR(S) / INFORME FINAL TEMA Y TARJETA DE GRADOS DE COMPORTAMIENTO PARA EL AÑO ANTERIOR (S)

NOTE: Elementary and Middle School Transcripts must include the final report of subject and behavior grades for the previous two years and the most recent PSSA or standardized test scores. High School Transcripts are to include the final report of subject and behavior grades for the previous year and most recent PSSA or standardized test scores. NOTA: Primaria y Escuela Secundaria transcripciones debe incluir el informe final de la asignatura y los grados de comportamiento para los dos años anteriores y el más reciente PSSA o calificaciones en pruebas estandarizadas. Alto Calificaciones escolares deben incluir el informe final de la asignatura y grados de comportamiento para el año anterior y más reciente PSSA o calificaciones en pruebas estandarizadas.

ENTER SCHOOL YEAR:		
SUBJECT / TEMA	GRADE / GRADO	BEHAVIOR / COMPORTAMIENTO
ENGLISH		
READING		
INST. READING		
MATHEMATICS		
MATH LEVEL		
MATH TYPE		
SCIENCE		
SOCIAL STUDIES		
WRITING		
COMPUTER SCIENCE		
WORLD LANGUAGE		
HEALTH EDU.		
PHYSICAL EDU.		
DANCE		
MUSIC		
THEATER		
VISUAL ARTS		
OTHER:		

ENTER SCHOOL YEAR:		
SUBJECT / TEMA	GRADE / GRADO	BEHAVIOR / COMPORTAMIENTO
ENGLISH		
READING		
INST. READING		
MATHEMATICS		
MATH LEVEL		
MATH TYPE		
SCIENCE		
SOCIAL STUDIES		
WRITING		
COMPUTER SCIENCE		
WORLD LANGUAGE		
HEALTH EDU.		
PHYSICAL EDU.		
DANCE		
MUSIC		
THEATER		
VISUAL ARTS		
OTHER:		

ATTENDANCE / ASISTENCIA

SCHOOL YEAR		SCHOOL YEAR	
TOTAL ABSENT		TOTAL ABSENT	
TOTAL UNEXCUSED		TOTAL UNEXCUSED	
TOTAL LATE		TOTAL LATE	

COMMENTS / COMENTARIOS

SCHOOL DISTRICT OF PHILADELPHIA USE ONLY / DISTRITO ESCOLAR de FILADELFIA USO EXCLUSIVO

SCHOOL OR PROGRAM CODE / ESCUELA o PROGRAMA CODE GRADE / GRADO APPROVAL / APROBACIÓN WAIT LIST / LISTA de ESPERA DISAPPROVAL / DESAPROBACION DISAPPROVAL REASON CODE / Desaprobación código de razón

AUTHORIZATION OF RECEIVING SCHOOL PRINCIPAL or DESIGNEE SIGNATURE:

DATE:

THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF STUDENT ENROLLMENT AND PLACEMENT

INSTRUCTIONS FOR COMPLETION OF THE STUDENT DATA TRANSCRIPT

- Enter the **Student Information**: 1) Student ID number if available, (if unavailable, the School District of Philadelphia, Student Enrollment and Placement Office will assign a Student ID number); 2) student's name, race / ethnicity, date of birth, gender, address, city, state, zip code and all working telephone numbers (home, work, cell); 3) name, address & telephone number of the current school and indicate by placing a check mark next to the school if it's a Charter, Private or Parochial or other.

For students who are receiving Special Education, Chapter 15 Services or ESOL/Bilingual services, indicate the program or services needed as well as the level of service. **Attach the student IEP or Chapter 15 Service agreement. Sending school Principals or designee must sign and date the Student Data Transcript in this area, verifying services needed.**

In the section for **(Final Report Card Subject and Behavior Grades)**, the students current school should enter the final report card grades and PSSA Test Score Results and percentages or other National Standardized Test:

1. The most recent standardized test score results; (The School District of Philadelphia accepts any state assessment or norm-referenced (NRT) achievement tests such as, California Achievement Test (CAT), Terra Nova (TN), Iowa Test of Basic Skills (ITBS), Test of Academic Proficiency (TAP), Metropolitan Achievement Test (MAT), Stanford Achievement Test (SAT) and Educational Records Bureau's Comprehensive Testing Program (CTP-4).
2. **Students applying to Special Admission Middle Schools** must include the final report card subject, behavior and attendance grades for the previous two years and the most recent PSSA or Standardized Test Score Results.
3. **Students applying to City Wide and Special Admission High Schools** must include the previous year's final report card subject, behavior and attendance grades and the most recent PSSA or Standardized Test Score Results.

- Make a copy of the Data Transcript and all official attachments for each Special Admission and or City Wide School (with admissions criteria) the student has listed on the **School Selection Application**. (Students may **only** apply to five schools).

- If the intent is to upload the Data Transcript to the students application, it is not necessary to indicate the receiving school on the Data Transcript because all receiving schools will see it.

- If the intent is to hand deliver the Data Transcript to the receiving schools, please indicate the school in which the student is applying to on the Data Transcript.

- The completed Student Data Transcript should be provided to each Criteria Based School that has Admissions requirements. **PLEASE DO NOT FORWARD TRANSCRIPTS TO THE OFFICE OF STUDENT ENROLLMENT AND PLACEMENT.**