

STUDENT DATA TRANSCRIPT

TO BE USED WHEN APPLYING TO SPECIAL ADMISSION MIDDLE AND HIGH SCHOOLS

APPLICATION DATE
Fecha de la solicitud

MONTH	DAY	YEAR

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NOTE: For non-public students (Parochial, Private and Other) a student identification number will be assigned after the form has been submitted. / NOTA: A los estudiantes que no asisten a escuelas públicas le asignaremos un número de identificación después de que hayan enviado la solicitud.

Student's Last Name / Apellido del Estudiante: _____ First Name / Primer Nombre: _____ M.I.: _____ Parent or Guardian E-Mail Address / Dirección de Correo Electrónico del Padre o Tutor: _____

House No. / Número de casa: _____ Street name / Nombre de la calle: _____ St., Ave. / Calle, Ave: _____ Apt No / Núm. del apt: _____

City / Ciudad: _____ State / Estado: _____ Zip Code / Código postal: _____ Date of Birth / Fecha de nacimiento: _____

Home Phone / Teléfono de casa: _____ Work Phone / Teléfono de trabajo: _____ Cell / Celular: _____

CURRENT SCHOOL INFORMATION / INFORMACIÓN SOBRE LA ESCUELA ACTUAL

Check Current School School Type / Marque el tipo de escuela actual: Charter / Chárter Parochial / Religioso Private / Privada Other / Otra

Current School Name / Nombre de la escuela actual: _____ Loc. No / Núm. del local: _____ Private, Parochial and Other Schools use Location Number 9980 / Escuelas privadas, religiosas y otras usen el número de local 9980

Current School Address / Dirección de la Escuela actual: _____ Current School Phone Number / Escuela Actual Número de Teléfono: _____

Check Current Grade Level / Marque el grado actual: 4th 5th 6th 7th 8th 9th 10th 11th

504 PLAN YES NO	<input type="checkbox"/> FULL TIME / Tiempo Completo	<input type="checkbox"/> SUPPLEMENTAL SERVICES / Servicios Suplementarios	<input type="checkbox"/> ITINERANT SERVICES / ITINERANTE SERVICIOS	<input type="checkbox"/> MG (MENTALLY GIFTED) / Mentalmente Dotado		
PROGRAM or EXCEPTIONALITY / PROGRAMA o EXCEPCIONALIDAD:						
SPECIAL EDUCATION SERVICES / SERVICIOS DE EDUCACIÓN ESPECIAL YES NO	<input type="checkbox"/> ENTERING / ENTRANDO	<input type="checkbox"/> BEGINNING / COMIENZO	<input type="checkbox"/> DEVELOPING / DESARROLLO	<input type="checkbox"/> EXPANDING / EXPANSIÓN	<input type="checkbox"/> BRIDGING / PUENTE	<input type="checkbox"/> REACHING / LLEGAR
ELL / BILINGUAL / ESOL YES NO	STANDARDIZED TEST NAME	Test Year / Prueba de Año	Reading Score & Percentile	Math Score & Percentile		

Principal / Designee Signature: _____ DATE: _____

FINAL REPORT CARD GRADES AND ATTENDANCE MARKS FOR THE PREVIOUS YEAR / INFORME FINAL TEMA Y TARJETA DE GRADOS DE COMPORTAMIENTO PARA EL AÑO ANTERIOR

NOTE: Transcripts are ONLY required for Special Admission Middle and High Schools. All Transcripts must include the final subject grade and the most recent PSSA or standardized test score results. / SOLAMENTE son requeridas para las escuelas Primaria y Secundaria. Toda transcripción debe incluir el informe final de la asignatura y los grados de comportamiento para los dos años anteriores y el más reciente PSSA o calificaciones en pruebas estandarizadas.

ENTER SCHOOL YEAR:		COMMENTS/COMENTARIOS	ATTENDANCE /ASISTENCIA	
SUBJECT / TEMA	GRADE / GRADO		SCHOOL YEAR	SCHOOL YEAR
ENGLISH				
READING				
INST. READING				
MATHEMATICS				
MATH LEVEL				
MATH TYPE				
SCIENCE				
SOCIAL STUDIES				
WRITING				
COMPUTER SCIENCE				
WORLD LANGUAGE				
HEALTH EDU.				
PHYSICAL EDU.				
DANCE				
MUSIC				
THEATER				
VISUAL ARTS				
OTHER:				

SCHOOL DISTRICT OF PHILADELPHIA USE ONLY / DISTRITO ESCOLAR de FILADELFIA USO EXCLUSIVO

SCHOOL OR PROGRAM CODE / ESCUELA o PROGRAMA CODE: _____ GRADE / GRADO: _____ APPROVAL / APROBACIÓN: _____ WAIT LIST / LISTA de ESPERA: _____ DISAPPROVAL / DESAPROBACION: _____ DISAPPROVAL REASON CODE / Desaprobación código de razón: _____

AUTHORIZATION OF RECEIVING SCHOOL PRINCIPAL or DESIGNEE SIGNATURE:

DATE:

THE SCHOOL DISTRICT OF PHILADELPHIA
OFFICE OF STUDENT ENROLLMENT AND PLACEMENT

INSTRUCTIONS FOR COMPLETION OF THE STUDENT DATA TRANSCRIPT

- Enter the **Student Information**: **1)** Student ID number **ONLY** if available, (if it is unavailable, the School District of Philadelphia, will assign a Student ID number); **2)** student's name, date of birth, address, city, state, zip code, e-mail address and all working telephone numbers (home, work, cell); **3)** name, address & telephone number of the current school and indicate if the school is a Charter, Private or Parochial or other. For students who are receiving Special Education, Chapter 15 Services or ESOL/Bilingual services, please indicate the program or services needed as well as the level of service. **If the student is receiving services, attach the students IEP or Chapter 15 Service agreement. The sending School Principal or designated person must sign and date the Student Data Transcript in this area, verifying that services are being provided. If the student isn't receiving services, no signature is required.**

In the section for (**Final Report Card Grades and Attendance Marks**), the students current school should enter the final report card grades, attendance and PSSA or other National Standardized Test Score Results including percentages:

1. The most recent standardized test score results; (The School District of Philadelphia accepts any state assessment or norm-referenced (NRT) achievement tests such as, California Achievement Test (CAT), Terra Nova (TN), Iowa Test of Basic Skills (ITBS), Test of Academic Proficiency (TAP), Metropolitan Achievement Test (MAT), Stanford Achievement Test (SAT) and Educational Records Bureau's Comprehensive Testing Program (CTP-4).
2. **Students applying to Special Admission Middle and High Schools** must include the final report card subject and attendance marks for the previous school year and the most recent PSSA or other Standardized Test Score Results.
3. If the intent is to **HAND DELIVER ACADEMIC RECORDS**, make a copy of the Data Transcript and all official attachments (creating a packet) for each Special Admission School listed on the **School Selection Application**. Take each packet directly to each Special Admission School. Please make sure to include the students ID number and or reference number where applicable, so the school can identify the students application. Remember, students may **only** apply to **five** School District of Philadelphia Schools.
4. If the intent is to upload the Data Transcript to the students application, each Special Admission School will see it so long the transcript is completed in its entirety.
5. **INDIVIDUAL DATA TRANSCRIPTS SHOULD NOT BE FORWARDED TO THE OFFICE OF STUDENT ENROLLMENT AND PLACEMENT FOR EVALUATION.**