Individualized Review Process - Parent Checklist

- My child has a current IEP, 504 Plan and/or receives EL services and:
  - is interested in applying to a criteria-based school for one of the schools/grades listed below:
    - Masterman - 5th grade or 9th grade
    - SLA Beeber - 5th grade
    - Conwell - 5th grade
    - GAMP - 5th grade or 9th grade
    - AMY Northwest - 6th grade
    - Hill Freedman - 6th grade or 9th grade
    - Carver - 7th grade or 9th grade
    - Central - 9th grade
    - Academy at Palumbo - 9th grade
    - Parkway Center City Middle College - 9th grade
    - Northeast Medical, Engineering and Aerospace Magnet - 9th grade
    - Northeast Pre-International Baccalaureate Diploma Program - 9th grade
    - Bodine - 9th grade
    - George Washington HS for International Affairs - 9th grade
    - Creative and Performing Arts HS (CAPA) - 9th grade
    - Arts Academy at Benjamin Rush - 9th grade
    - Franklin Learning Center - 9th grade
    - Lankenau Environmental Science Magnet - 9th grade
    - Philadelphia High School for Girls - 9th grade
    - Motivation High Schools - 9th grade
    - Parkway Northwest HS for Peace and Social Justice - 9th grade
    - Parkway West - 9th grade
    - Walter B. Saul - 9th grade
    - Science Leadership Academy - 9th grade

- I have discussed the school selection process with my child’s counselor, SPECM or Special Education Teacher and/or EL Point/ESL Teacher to discuss:
  - My child’s interests and skills
  - My child’s academic performance for the previous two school years (2021-2022 and 2022-2023), including:
    - final grades
    - Attendance
    - Standardized test scores
  - The criteria for the schools my child is interested in.

- I have looked to see if my child is applying to a school where they will need to waive one criteria. (View criteria here - https://www.philasd.org/studentplacement/school-selection/#criteria)
  - If no, they can proceed with their application through SchoolMint.
  - If yes, proceed to the next step.

- I have worked with my child’s school-based team (counselor, SPECM and/or EL Point) to determine the criteria that should be waived on my students application, and have:
  - Completed the Admissions Addendum after consulting with my child’s counselor.
I have gathered the following documents in electronic format (in addition to any other documentation that may be required for an application, such as Common Transcript or Standardized Assessments).

- Students with an IEP:
  - Full, current IEP and final progress monitoring report from Spring 2023.
  - Students in 8th grade with an IEP also need a transition assessment
- Students with a 504 Plan:
  - Current 504 Plan
- Students receiving EL Services:
  - Most recent WIDA ACCESS Scores / WIDA Screener Score
  - Admissions Addendum (needed for students with an IEP, 504 Plan and/or EL services)

Complete your online application by Friday, October 27th, at 11:59 pm. Be sure to upload your electronic documents. Detailed step-by-step instructions for how to complete an application and upload documentation can be found by visiting schoolselect.philasd.org.

If you run into issues while completing an application, you can receive support in one of the following ways:

- Speaking with your child’s counselor
- Visiting an Application Lab (dates and locations available at schoolselect.philasd.org)
- Email for support by contacting:
  - Individualizedreview@philasd.org
  - Family Tech Hotline for technical issues (215) 400-4444
  - schoolselect@philasd.org for other questions about School Selection