



Individualized Review Process - Parent Checklist

- My child has a current IEP, 504 Plan and/or receives EL services and:
 - is interested in applying to a criteria-based school for one of the schools/grades listed below:
 - Masterman - 5th grade or 9th grade
 - SLA Beeber - 5th grade
 - Conwell - 5th grade
 - GAMP - 5th grade or 9th grade
 - AMY Northwest - 6th grade
 - Hill Freedman - 6th grade or 9th grade
 - Carver - 7th grade or 9th grade
 - Central - 9th grade
 - Academy at Palumbo - 9th grade
 - Parkway Center City Middle College - 9th grade
 - Northeast Medical, Engineering and Aerospace Magnet - 9th grade
 - Northeast Pre-International Baccalaureate Diploma Program - 9th grade
 - Bodine - 9th grade
 - George Washington HS for International Affairs - 9th grade
 - Creative and Performing Arts HS (CAPA) - 9th grade
 - Arts Academy at Benjamin Rush - 9th grade
 - Franklin Learning Center - 9th grade
 - Lankenau Environmental Science Magnet - 9th grade
 - Philadelphia High School for Girls - 9th grade
 - Motivation High Schools - 9th grade
 - Parkway Northwest HS for Peace and Social Justice - 9th grade
 - Parkway West - 9th grade
 - Walter B. Saul - 9th grade
 - Science Leadership Academy - 9th grade
- I have discussed the school selection process with my child's counselor, SPECM or Special Education Teacher and/or EL Point/ESL Teacher to discuss:
 - My child's interests and skills
 - My child's academic performance for the previous two school years (2021-2022 and 2022-2023), including:
 - final grades
 - Attendance
 - Standardized test scores
 - The criteria for the schools my child is interested in.
- I have looked to see if my child is applying to a school where they will need to waive one [criteria](https://www.philasd.org/studentplacement/school-selection/#criteria). (View criteria here - <https://www.philasd.org/studentplacement/school-selection/#criteria>)
 - If no, they can proceed with their application through SchoolMint.
 - If yes, proceed to the next step.
- I have worked with my child's school-based team (counselor, SPECM and/or EL Point) to determine the criteria that should be waived on my students application, and have:
 - Completed the [Admissions Addendum](#) after consulting with my child's counselor.

- I have gathered the following documents in electronic format (*in addition to any other documentation that may be required for an application, such as Common Transcript or Standardized Assessments*).
 - Students with an IEP:
 - Full, current IEP and final progress monitoring report from Spring 2023.
 - Students in 8th grade with an IEP also need a transition assessment
 - Students with a 504 Plan:
 - Current 504 Plan
 - Students receiving EL Services:
 - Most recent WIDA ACCESS Scores / WIDA Screener Score
 - Admissions Addendum (needed for students with an IEP, 504 Plan and/or EL services)
- Complete your online application by Friday, October 27th, at 11:59 pm. Be sure to upload your electronic documents. Detailed step-by-step instructions for how to complete an application and upload documentation can be found by visiting schoolselect.philasd.org.
 - If you run into issues while completing an application, you can receive support in one of the following ways:
 - Speaking with your child's counselor
 - Visiting an Application Lab (dates and locations available at schoolselect.philasd.org)
 - Email for support by contacting:
 - Individualizedreview@philasd.org
 - Family Tech Hotline for technical issues (215) 400-4444
 - schoolselect@philasd.org for other questions about School Selection