

Superintendent

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#### **Student Transition Center Staff**

- School District of Philadelphia
   Transition Liaisons
- Juvenile Probation Officer
- Community Behavioral Health (CBH) Liaison
- Department of Human
   Services (DHS) Education
   Support Center Liaison

### **Student Transition Center**

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# Student Transition Center



The Student Transition Center is a one-stop welcome center responsible for school assignments and transition plans for the returning youth involved in juvenile justice, child welfare, behavioral health placements, drug and alcohol placements and homeless and domestic violence shelters.

## **Our Purpose**

The Student Transition Center (formerly known as Reti-Wrap) is a one-stop welcome center for all youth that involved in juvenile justice, child welfare, behavioral health placements, drug and alcohol placements and homeless and domestic violence shelters. The Center is responsible for school assignments and transition plans for the youth. The goal of the Center is to assign youth to schools with a transition plan so that the youth will be successful upon their re-entry into the school district.

The Transition Center is staffed by a multidisciplinary team, which is comprised of following staff:

- Transition Liaison School District of Philadelphia
- Transition Liaison School District of Philadelphia
- 3. Juvenile Probation Officer
- 4. Community Behavioral Health (CBH) Liaison
- Department of Human Services
   (DHS) Education Support Center
   Liaison

## Steps to Success...

- All students entering, returning, or transferring to District schools must be assigned to a school within 24 to 72 hours of the student's arrival to the Student Transition Center.
- Intake at the Center will be processed between the hours of 8:30 and 2:30.
   After those hours, every effort will be made to ensure that a guardian or parent who arrives after those hours need not return another day for the school assignment.
- After the intake is completed, the student's records will be collected from the last school the student attended.
- The credits the student earned will be put into the School Computer Network.
- The student's academic and behavioral progress will be reviewed with the parent or guardian and a transition plan will be created.
- Each receiving school will be sent the transition plan for the student.
- In all cases, both the principal and the counselor are to receive the plan.

- If the student is returning from a behavioral health setting, the staff will seek additional support from the prevention and intervention team.
- If the student is full time emotional support and in elementary school, the staff will seek additional support from the Office of Specialized Services.
- If the student has committed an Act 88 offense as enumerated in the PA School Code, (weapons, drugs, aggravated assault, sexual assault, and robbery) the student will be assigned to an alternative education program.
- If a Court order is received in the transition Center please forward to the Deputy of Student Rights and Responsibilities.
- DHS committed youth are strongly encouraged to remain in their school of origin to promote school stability. Transfer requests will be reviewed closely with DHS Education Support Center liaison in the Student Transition Center.