The School District of Philadelphia

440 N. Broad Street

Philadelphia, PA 19130

Philadelphia Federation of Teachers

1816 Chestnut Street

Philadelphia, PA 19103

**Professional Development Plan Administrator’s Tracking Chart**

**School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| ***Name of Teacher*** | ***Initial Conference Date*** | ***Progress Meeting Date*** | ***Summary Conference Date*** |
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