The School District of Philadelphia

440 N. Broad Street

Philadelphia, PA 19130

Philadelphia Federation of Teachers

1816 Chestnut Street

Philadelphia, PA 19103

**Professional Development Plan**

**Pre-Planning Considerations and Guidelines**

(to be used with planning template)

**Areas of strength:**

Identify what your successes have been with student achievement.

Identify what areas of professional development have been most successful.

What are you really good at?

**Area(s) for targeted growth:**

Identify areas for growth.

What is the subject, content, focus of your plan?

**Rationale for selecting topic:**

Why have you chosen this area of focus?

What problem or issue would you like to resolve?

**Professional goal:**

What do you want to know or be able to do at the completion of the plan?

How will you be a more proficient educator when you have completed the plan?

**Essential question:**

What do you want to know?

Does the question have the answer?

Is the question too narrow or too broad?

Do you know the answer to the question?

**Action plan to accomplish goals:**

What steps will you follow to complete the plan?

What resources will you review?

**Resources needed:**

What resources do you need to complete the plan?

What experts in the building will assist you?