THE SCHOOL DISTRICT OF
PHILADELPHIA

Office of Teaching & Learning | HS School-Based Teacher Leader Monthly Bulletin | December 2019

Accountability is essential to personal growth, as well as team growth. How can you improve if you're never wrong? If you don't admit a mistake and take responsibility for it, you're bound to make the same one again.

Pat Summitt

Helping hold our colleagues accountable can be one of the hardest parts of our job. While you work to balance your personal and professional relationships with your colleagues, model self-reflective practices. The stakes are high for our students - it's our duty to raise the bar for ourselves and our colleagues!

Naviance Update: Please find the webinars from the Naviance training <<HERE>>.

High School SBTL Leadership PD New Location: Kensington High School 8:00am - 11:00am or 11:30am - 2:30pm **Please register on Cornerstone***	
Dates	**Time**
Wednesday, December 11, 2019	8:00am - 11:00am **OR** 11:30am-2:30pm
Thursday, January 23, 2020	8:00am - 11:00am **OR** 11:30am-2:30pm
Monday, February 10, 2020	8:00am - 11:00am **OR** 11:30am-2:30pm
Thursday, March 12, 2020	8:00am - 11:00am **OR** 11:30am-2:30pm

*Sessions are offered on multiple days/time to accommodate various SBTL schedules.
SBTLs are required (per new job description) to attend monthly sessions.

Balance your Calendar
You may be required to attend SBTL PD for your network. Those sessions would be led by: **Network 1: Nureen Ignacio**   **Network 4: Alison Barnes**   **Network 13: Melanie Keiper**   **Innovation: David Lugo** Please make sure you attend these sessions **in addition to** our leadership sessions. Our content PDs (listed below) are **optional** based on the needs in your building.

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Please register in advance on Cornerstone!

If there is a teacher who you would like to attend one of these sessions, please email their name and subject area to Erina so they can register in Cornerstone too!

Content PD from the Office of Curriculum, Instruction, and Assessment				
Content Area	**Dates**	**Time**	**Location**	***Topic**
Science	~~Nov 25, 2019~~ Jan 6, 2020 March 5, 2020	~~8:30am-2:30pm~~ 11:30am-2:30pm 11:30am-2:30pm	South Philadelphia HS: RM 223	Curriculum Engine, Keystone Prep, Science Intellectual Prep, Problems of Practice for Teaching Science *Science PD will consist of all elements during each meeting*
Social Studies	Jan 16, 2020 Feb 20, 2020 Mar 10, 2020	9am-12pm 9am-12pm 9am-12pm	Girls High: Library	Best Practices in SS Instruction (Part I) Best Practices in SS Instruction (Part II) Best Practices in SS Instruction (Part III)
ELA	~~Oct, 21, 2019~~ Dec 17, 2019 Feb 18, 2019 April 14, 2019	~~8:00am - 11:00am~~ 11:30am - 2:30pm 8:00am - 11:00am 11:30am - 2:30pm	South Philadelphia HS: RM 223	~~Intellectual Prep Process~~ Using STAR Data Small Group Instruction Comprehensive Literacy Framework
Math	Dec 5, 2019 Feb 27, 2020 Mar 27, 2020	12:30pm-2:30pm 8:00am-12:00pm 11:00am-2:00pm	Mastbaum HS Mastbaum HS South Philadelphia HS: RM 223	Student Work Protocol Analysis and Interventions TBD Refocusing on Algebra: Conceptual Understanding

Special Announcements

SBTL Site Visits

This is a reminder that there are still some openings to participate in <<Site Visits>>. Our first one at PMA went so well - thank you to Ms. Welsh who hosted and Ms. Sheilds and Ms. Underwood who participated!!

We also are in need of a new location for January 27th so if you are interested in hosting at your school, please let Erina know ASAP!

Job Opportunities in the Office of Academics
Looking to make the shift out of a school-based position? Check out some openings in our office!

Consulting Teacher - High School

Curriculum Specialist - Math 6-8

Materials from PD Sessions
All the materials from our leadership PD sessions and our content PD sessions can be found in <<THIS FOLDER>>. Please star this folder as we will continue to add materials as the sessions continue throughout the year.

SBTLs in the RAD System
Please make sure your principal has added you as the SBTL in the Role Access Delegation (RAD) system. Each school can have two people designated as the SBTL in the RAD system. We will be using the report we pull from this system for important communications so it is very important that everyone is listed!

For SBTLs who do not have administrative access in STAR
All principals have School Admin level access to Renaissance. Principals have the ability to assign up to 5 staff members to have School Admin access to Renaissance Star and other digital products in RAD.

The Digital Learning Coordinator (DLC) is a role, designated by the principal, that gives administrative access to student data collected in online learning programs to one or more staff members. The DLC will support the effective implementation of online programs by analyzing usage and achievement data. Principals and Assistant Principals will also have access to this data and do not need to have this role assigned to them.
To assign a DLC, a principal must do the following:
1. Log into Employee Portal at http://scanmail.trustwave.com/?c=15521&d=0t6l3Zi_RgCmhvMt3aEqtCRLQCAdQFv-2HgFqGyktQ&u=http%3a%2f%2fphilasd%2eorg%2flogin
2. Click on the Role Access Delegation icon
3. Choose the role "Digital Learning Coordinator" and select the staff member(s) who will act in this role.
4. The DLC will have administrative access to all digital software purchased by your school. Please allow 48-72 hours for processing.
5. If you or your DLC need training on using the data dashboards within the programs you have purchased, please reach out to the vendor to schedule (or purchase if required).

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Contact Greg Meluson for more information at greg.meluson@renaissance.com