



Thomas May Peirce School
Parent and Family Engagement Policy

School Year 2020-2021

Revision Date: 05/11/2020

In support of strengthening student academic achievement, Thomas May Peirce School receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The Thomas May Peirce School agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school

- (C) Parents are full partners in their child’s education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

**DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT
REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS**

Section A: JOINTLY DEVELOPED

Thomas May Peirce School will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **The School will hold a meeting in the Spring to facilitate an opportunity for parents to provide input and feedback on the School-Parent Compact and Parent and Family Engagement Policy for the following School Year. This year, the meeting was held on May 11, 2020. Winter and Spring Parental Input Title I Meetings**
- **School Advisory Committee (SAC)**
- **Parent Surveys**
- **Monthly Parent Meetings (Principal’s Chat & Chew)**
- **Parent Ambassadors**

Section B: ANNUAL TITLE I MEETING

Thomas May Peirce School will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school’s Title I program, the nature of the Title I program, the parents’ requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- **The Annual Title I Meeting will occur in the Fall during Back to School Night, September 2020. At this time, the principal or designee will share information about the requirements of Title I part A, parent rights to know, state and local assessments including the PSSAs, school curriculum, how to work with educators and to track student progress.**
- **T.M. Peirce will send home communication regarding the Annual Title I Meeting by postings, invitations, and calendar distribution.**

Section C: COMMUNICATIONS

Thomas May Peirce School will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

- 1) **Parent/Student Handbook provided with updated policies for parent review**
- 2) **Monthly Calendar**
- 3) **Monthly Parent Meetings (Principal’s Chat & Chew)**
- 4) **School Advisory Committee (SAC)**
- 5) **School Tele-communication Messenger**
- 6) **Website**
- 7) **Class DoJo**

- 8) **The school will utilize translation services for any parents needing materials in another language.**

Section D: SCHOOL-PARENT COMPACT

Thomas May Peirce School will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- **T.M. Peirce School will invite Parent/Guardian input on the Parent and Family Engagement Policy and Spring Student-Parent Compact during the Spring Title I Meetings**
- **The School held a meeting on May 11, 2020 in order to facilitate input and feedback on the School-Parent Compact and Parent and Family Engagement Policy for the 2020-2021 School Year. In the Spring of 2021, another opportunity will occur for parents to provide input into the documents developed for the 2021-2022 School year.**

Section E: RESERVATION OF FUNDS

Thomas May Peirce School will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- **Winter Parental Input Title I Meetings where the budget is reviewed with families and our parents are given the opportunity to have input on the 1% parent funds.**
- **Back to School Night in the Fall will also review the 1% parent funds.**
- **Monthly Parent Meetings (Principal's Chat & Chew)- our budget is discussed regularly and we also give parents the opportunity to have input.**
- **This year's Winter Title I meeting was held on 12/19/2019**

Section F: COORDINATION OF SERVICES

Thomas May Peirce School will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

- **Providing a Parent Resource Center located in the school with pamphlets on how parents can support their child(ren) academically at home;**
- **Coordinating with the Family And Community Engagement Office (FACE) and liaison to notify parents of workshops at the school and district.**

Section G: BUILDING CAPACITY OF PARENTS

Thomas May Peirce School will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and
2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement

3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
 - a) The challenging State’s academic standards
 - b) The State and local academic assessments including alternate assessments
 - c) The requirements of Title I, Part A
 - d) How to monitor their child’s progress
 - e) How to work with educators to improve the achievement of their child
 - **Parent Workshops**
 - **School Website**
 - **Newsletter**
 - **Monthly Parent Meetings (Principal’s Chat & Chew)**

Section H: BUILDING CAPACITY OF SCHOOL STAFF

Thomas May Peirce School will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- **Professional Development Training on working and communicating with parents during a district PD day.**
- **Share parent feedback with staff (from parent survey).**

Thomas May Peirce School will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- **Monthly Parent Meetings (Principal’s Chat & Chew)**
- **Family Engagement Center**
- **School Advisory Committee (SAC)**

PARENT AND FAMILY ENGAGEMENT POLICY DISCRETIONARY COMPONENTS

- Provide necessary literacy training for parents from Title I, Part A funds if the school has exhausted all other reasonably available sources of funding for that training.

Anthony Gordon

Principal Signature

09/29/2020

Date