



Transportation Management Services

Coronavirus COVID-19 Vehicle Interior Cleaning Procedure

- **All Buses/Mini buses and other vehicles are to be thoroughly cleaned daily making sure all obvious /visible dirt are removed from all surfaces.**
- **In every vehicle, both the passenger and driver HIGH TOUCH areas must be disinfected**
HIGH TOUCH areas include doors/handrails/holds, arm rests, steering wheels, dashboards, lavatory surfaces, buttons, handles, switches, window rails, fareboxes, etc.
- **The HIGH TOUCH areas must be cleaned of any visible dirt using a cleaning detergent**
- **The HIGH TOUCH area must then be thoroughly wiped with disinfectant cleaner**
The disinfectant to be used must be an EPA Registered disinfectant cleaner and must be mixed with water according to the manufacturer's directions - we recommend a neutral 2 oz per gallon Quaternary Ammonium Disinfectant Cleaner.
This product must be mixed with water according to the manufacturer's directions -Only products on the EPA list below are acceptable.
<https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- **As a final step after the bus has been thoroughly cleaned and all staff are off the bus, one cleaning staff person will spray mist the interior of the bus starting at the back, including lavatory. The**

spray mist should be directed onto contact surfaces and the staff member should back down the aisle going from back to front spraying both sides of the vehicle. The sprayer below or similar is recommended. <https://www.globalindustrial.com/p/outdoor-grounds-maintenance/garden-tools/sprayers/global-153-industrial-commercial-duty-battery-operated-no-pump-backpack-sprayer-w-brass-handle>

- The vehicle may then be parked, and the surfaces permitted to air dry.

REMEMBER:

Safety First

- All Bus cleaning staff should wear gloves when cleaning the vehicles.
- The spray cleaning staff will wear personal protective equipment (protective eyewear, respirator, gloves and protective coveralls) and must also wash hands when finished.
- Whenever gloves are removed hands must be thoroughly washed.
- Wet your hands with clean, running water (warm or cold), turn off the tap, and apply soap.
- Lather your hands by rubbing them together with the soap. Lather the backs of your hands, between your fingers, and under your nails.
- Scrub your hands for at least 20 seconds.
- Dry hands

This process must be repeated daily until the COVID-19 outbreak has passed. We also encourages our employees to observe the CDC recommendations for prevention and treatment. This information is available at: <https://www.cdc.gov/coronavirus/2019-ncov/about/prevention-treatment.html>