

Best Transit Transportation Safety Protocol

Best Transit strives to provide its customers and employees with a safe experience. The health and safety of our drivers, attendants, students, and families remain of the utmost importance. For many students, their day begins and ends on a school vehicle. Proper cleaning and health safety practices help children stay healthy and keep them on track with their academic progress. In order to provide a safe and healthy environment, Best Transit has established the following safety protocols based on the guidance from WHO (World Health Organization), CDC (Centers for Disease Control), PDPH (Philadelphia Department of Public Health) and PDE (Pennsylvania Department of Education)

On Arrival :

1. All drivers, attendants, and staff members are required to wear a facemask and sanitize their hands before entering the building.
2. All drivers, attendants, and staff members will be checked for COVID-19 symptoms (Fever and Shortness of breath) before entering the building.

Prior to Departure :

1. All school vehicles must be disinfected before departure from the Best Transit terminal.
2. All school vehicles will be equipped with additional surgical disposable masks for students who may need a replacement.

When Enroute (During To/From School Transportation) :

1. Drivers and Attendants must wear a mask while transporting students to and from school. When worn properly, a mask helps reduce the spread of the coronavirus by reducing droplet transmission between people. Acceptable forms of face masks include:
 - disposable surgical mask
 - N-95 respirator mask
 - cloth mask
 - face shield
 - Neck gather

2. Drivers may remove the mask when the vehicle is in operation without any students.
3. It is strongly recommended that drivers open all windows to at least the first notch when transporting students or staff. The roof hatches are also to be opened to at least the first setting when transporting staff or students. All windows, doors and hatches are to be closed at the end of the morning and afternoon shifts.
4. Students are to be assigned a seat on the vehicle, one student per bench every other row.
5. No students are to sit behind the driver or next to another passenger unless they are from the same household.
6. Assigned seating will start with the student at the first stop sitting on the farthest bench toward the back of the bus or van, and the remaining students loading the vehicle every other row towards the front of the bus or van. During the second and or third run, students will be assigned seats that were not occupied during a previous run when possible.
7. Each bus is required to have the route number displayed so students can easily identify their assigned bus route. Please keep in mind that this is not the run number that has been displayed in the past. A route number will have one or more runs assigned to it.

Unloading Procedures:

1. The driver must secure the vehicle in the loading/unloading zone.
2. The students will be unloaded from the front to the back for walk-on students and from the back to the front of the bus for wheelchair students.
3. The driver or attendant will instruct the student closest to the front door to stand up and maintain social distancing in a line on the bus.
4. The driver or attendant will unload the walk-on students from the vehicle in an orderly fashion.
5. The driver will unload the wheelchair students and the school staff and or attendant will receive the wheelchair student.

Post Unloading Cleaning (with EPA-approved cleaners):

1. The driver will first perform a child safety check for sleeping students and their belongings by looking on and under every seat as part of the post trip inspection. The driver will start in the front of the bus and walk to the back. Any book bag, jacket, or

other property will be placed in a plastic bag and removed from the bus or possibly returned to the student the following day.

2. After unloading the 1st load of students, the driver will start in the rear of the bus and spray and wipe down all high contact areas such as seat cushions, the top and back of all seats, hand railing, bump cushion under the windows and over the door with disinfectant cleaning solution.
3. The driver will wipe down seat belts, car seats, and harnesses with disinfectant solutions.

Loading Procedures:

1. During the loading in the afternoon, the bus attendant and/or school staff will have the students line up in the loading zone (where applicable) to enter the bus. The process will be: the walk-on students will be loaded from back toward front and wheelchair students will be loaded from front toward back of the bus.
2. Upon loading the second load of students, the driver/attendant will assign students in the seats that were not occupied during the first run

Cleaning Protocols(with EPA-approved cleaners) at the End of Each Day (For Drivers):

1. Remove all items from the floor/seats of the vehicle; book bags, lunch bags, trash, and dirt.
2. Start in the rear of the bus and spray and wipe down high touch areas such as the seat cushions, top and back of all seats, hand railing, bump cushion under the windows and over the doors with Disinfectant Cleaner.
3. Wipe down seat belts, harnesses, and car seats with Disinfectant Cleaner.
4. Spray and wipe all heating and air conditioner vents with Disinfectant Cleaner.
5. Spray and wipe all window glass and door glass with Disinfectant Cleaner.
6. Spray and wipe the driver's cockpit (dashboard, steering wheel, brake release, etc.).
7. Close all windows after cleaning.
8. After cleaning the vehicles, it is important that staff wash their hands to avoid spreading germs.

***In addition to the above cleaning protocols, the vehicle will be sprayed with EPA-Approved Cleaners, and deep cleaning will be implemented at the end of each week.**

