

# CPC Management, Inc.

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August 14, 2020

Dear Philadelphia School District

As we continue to monitor the COVID-19 pandemic we have established a written cleaning/disinfecting protocol.

First and foremost, we have aligned our plans and protocols as it relates to student transportation the expert guidance from the Center for Disease Control and state and local health departments including the Philadelphia School District. As those guidance change, we will modify our plans and protocols accordingly.

It is our policy where there is a conflict in standards between Federal, State and local authorities to always err on the side of caution during this crisis where the health and wellbeing of the students and our drivers are concerned

In addition to the guidelines setup by the CDC it should be noted that we will continue to develop, and adjust or protocols with the guidance of the school district.

For example, it is the school district policy that all high touch surfaces within the vehicles be cleaned between each run. Vehicles transporting students will be cleaned after each trip. High touch points like door handles and elbow rests will be wiped down and cleaned with a disinfectant after each trip is completed.

In addition, all drivers/attendants must self-certify that they do not have a temperature of more than 100 degrees, and All drivers/attendants must wear a mask or face shield while transporting students

We encourage everyone, including drivers, should take the following recommended and simple steps to prevent illness, including frequent wearing of mask and handwashing. The following link includes the CDC "Steps to Prevent Illness" .... : <https://www.cdc.gov/coronavirus/2019-ncov/about/prevention.html>

If you have any questions or concerns please do not hesitate to let me know, We extend our sincerest hope that you, your colleagues, family and loved ones remain unaffected.

Sincerely,

CPC Management