

**MONTCO TRANSPORTATION SERVICES
2728 MOUNT CARMEL AVE
GLENSIDE PA. 19038**

CLEANING AND DISINFECTING PROTOCOLS

1. **MORNING CLEANING:** All vehicles will be cleaned and disinfected by garage personnel early each morning before driver arrives.
2. **DRIVERS AND ATTENDANTS:** All staff will be screened each morning and afternoon, checked for PPE (masks and hand sanitizer) by management before leaving the lot.
3. **AFTERNOON CLEANING:** Staff will wipe down door handle and seats before leaving the lot for afternoon pick up.
4. **MASK FOR STUDENTS:** Each vehicle will be checked daily for extra masks for students that do not have one on.
5. **STUDENT SYMPTOMS:** All drivers and attendants will report to management if they notice any symptoms with students in which management will report to school and parents.
6. Driver room and office area are cleaned and disinfected daily.
7. Driver and attendant team come into driver room one team at a time to receive their paperwork from management from behind a Plexiglass window.
8. Driver and attendant do not come in contact with any maintenance staff. They are located in a separate building that is cleaned daily.

Sincerely Yours,



Alex Kagan
President
215-572-6100