

# Compass – Student Trans Roster

Student Services 4.251 Scenario: 2020-2021[SY]

Address Finder Custom Layers Password New Reports

Students Action Requests School Info

Student ID: Last Name: First Name:

Search in Database: Compass Find

STUDENTS SEARCH RESULTS

**Choose "New Reports"**

Student Trans. Roster Compton, Douglas Logout

Student Transportation Roster

Scenario: Report Date: 9/8/2020

Schools Grades Student Type

View Report

Student Id (separate multiple ids with spaces)

Include Students  Assigned to Bus Stop  Assigned to Stop but not Bus  Not Assigned to Stop

**Choose "Students" "Student Trans Roster"**

Student Trans. Roster Compton, Douglas Logout

Student Transportation Roster

Scenario: 2020-2021[SY] Report Date: 9/8/2020

Schools Grades Student Type

3909 - ST BASIL ACADEMY  07  General Ed.  Special Ed.

8914 - ST CECILIA  00  08

3957 - ST CHARLES BORROMEO  01  09

8918 - ST CHRISTOPHER  02  10

8920 - ST DOMINIC  02  10

7975 - ST EPHREM SCHOOL  11

View Report

Student Id (separate multiple ids with spaces)

Include Students  Assigned to Bus Stop  Assigned to Stop but not Bus  Not Assigned to Stop

**Choose appropriate school & Click "View Report"**

Student Trans. Roster Compton, Douglas Logout

include Students  Assigned to Bus & Stop  Assigned to Stop but not Bus  Not Assigned to Stop

1 of 8 Find | Next

Excel PDF Word

**Choose export method**

Student Trans. Roster Compton, Douglas Logout

include Students  Assigned to Bus & Stop  Assigned to Stop but not Bus  Not Assigned to Stop

1 of 8 Find | Next

**Student Roster**

No.	Student id	Last Name	First Name	Pick Up	Pick Time	Drop Off	Drop Time	Run/Trip	S. Code	School
1	C0015119	ABARCO	SEAN	FANSHAWE ST / SUMMERDALE AVE / PHILADELPHIA PA	6:57 AM	ST CECILIA	7:00 AM	4365B AM (1)	8914	ST CECILIA
2	C0044020	ACHIKE	ZIKORA	LAWNDALE AVE / ST VINCENT ST PHILADELPHIA PA	7:15 AM	ST CECILIA	7:25 AM	4308C AM (1)	8914	ST CECILIA
3	C0069575	ALVIN	JACOB	BINGHAM ST / GODFREY AVE PHILADELPHIA PA	7:08 AM	ST CECILIA	7:25 AM	4366B AM (1)	8914	ST CECILIA
4	C0069575	ALVIN	JACOB	ST CECILIA	2:21 PM	601 E GODFREY AVE	2:33 PM	4366B PM (0)	8914	ST CECILIA
5	C0053736	ANDRADE	PEDRO	CASTOR AVE & HARTEL ST PHILADELPHIA	6:41 AM	ST CECILIA	7:00 AM	4307B AM (1)	8914	ST CECILIA
6	C0053736	ANDRADE	PEDRO	ST CECILIA	2:25 PM	CASTOR AVE & HARTEL ST PHILADELPHIA PA 19152	2:42 PM	4307B PM (0)	8914	ST CECILIA

StudentRoster (2).xlsx

**Click downloaded file**