

***William Dick School***  
**Parent and Family Engagement Policy**  
***School Year 2020-2021***  
***Revision Date: 5/18/20***

In support of strengthening student academic achievement, **William Dick School** receives Title I, Part A funds and therefore must jointly develop with, agree on with, and distribute to parents and family members of participating children a written parent and family engagement policy that contains information required by section 1116(b) and (c) of the Every Student Succeeds Act (ESSA). The policy establishes the school's expectations for parent and family engagement and describes how the school will implement a number of specific parent and family engagement activities, and it is incorporated into the school's plan submitted to the local educational agency (LEA).

The **William Dick School** agrees to implement the following requirements as outlined by Section 1116:

- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under Title I, Part A, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under Section 1114(b) of the Every Student Succeeds Act (ESSA).
- Update the school parent and family engagement policy periodically to meet the changing needs of parents and the school, distribute it to the parents of participating children, and make the parent and family engagement policy available to the local community.
- Provide full opportunities, to the extent practicable, for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Section 1111 of the ESSA in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language parents understand.
- If the schoolwide program plan under Section 1114(b) of the ESSA is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.
- Be governed by the following statutory definition of parent and family engagement and will carry out programs, activities, and procedures in accordance with this definition:

Parent and Family Engagement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents play an integral role in assisting their child's learning
- (B) Parents are encouraged to be actively involved in their child's education at school
- (C) Parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child
- (D) Other activities are carried out, such as those described in Section 1116 of the ESSA

## DESCRIPTION OF HOW THE SCHOOL WILL IMPLEMENT REQUIRED SCHOOL PARENT AND FAMILY ENGAGEMENT POLICY COMPONENTS

### **Section A: JOINTLY DEVELOPED**

**William Dick School** will take the following actions to involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of Title I programs, including opportunities for regular meetings, if requested by parents, to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their child and respond to any such suggestions as soon as practicably possible.

- **William Dick School and the parents of the students participating in programs funded by Title 1 all agree that this school parent and family engagement policy outlines how we share the responsibility for improved academic achievement. We will also build and develop a partnership that will help children achieve high standards. At our open house and regular monthly meetings the family engagement and parent compact team which consists of our principal, leadership team, parents, student reps and our community liaison will explain the requirements of Title 1 and the rights of parents to be involved in an organized ongoing and timely way. We will review previous policies and update as needed. A parent input meeting was held on May 15 and May 18, 2020 to solicit parent input into the development of the parent and family engagement policy and school parent compact.**

### **Section B: ANNUAL TITLE I MEETING**

**William Dick School** will take the following actions to conduct an annual meeting, at a convenient time, and encourage and invite all parents of participating children to attend to inform them about the school's Title I program, the nature of the Title I program, the parents' requirements, the school parent and family engagement policy, the schoolwide plan, and the school-parent compact.

- **In the fall of 2020 we will hold an annual Title 1 meeting (at open house) to which all parents will be invited and encouraged to attend so we can go over Title 1 requirements, parent documents, parent surveys, and the school plan and budget. This meeting will include a presentation to parents about the requirements of Title I part A, parent rights and responsibilities, the state academic content standards and assessments, working with educators and how to monitor student progress. Parents who confirm their participation meet with our principal and SAC team on an ongoing basis so they can be aware of federal guidelines and also how to interpret the information.**

### **Section C: COMMUNICATIONS**

**William Dick School** will take the following actions to provide parents of participating children with (1) Timely information about the Title I programs, (2) Flexible number of meetings, such as meetings in the morning or evening, (3) transportation, child care or home visits, as such services relate to parent and family engagement and may use Title I funds and (4) Information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request and, to the extent practicable, in a language the parents can understand.

Make our parents a priority in reference to all Title 1/Non Title 1 activities and events.

- **At our open house in September parents will be informed about all Title 1 programs**
- **Monthly meetings will be held with our SAC team and parents. Meetings will be held mornings or afternoons**
- **Flyers will advertise parent events in advance.**
- **Calendars are distributed with events each month.**

- **All information will be sent out in a uniform format for parents/guardians to understand. Translations into multiple languages is available through the district Office of Family and Community Engagement, upon request.**

#### **Section D: SCHOOL-PARENT COMPACT**

**William Dick School** will take the following actions to jointly develop with parents of participating children a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards.

- **We will involve parents/students and staff/community partners in the planning and review of all Title I documentation. Parents and students will be invited to join our SAC Team and our parental involvement meetings that are held monthly starting with our open house in September. A parent input meeting was held on May 15 and May 18, 2020 to solicit parent input into the development of the Parent and Family Engagement Policy and School-Parent Compact.**

#### **Section E: RESERVATION OF FUNDS**

**William Dick School** will take the following actions to involve the parents of children served in Title I, Part A schools in decisions about how the 1 percent of Title I, Part A funds reserved for parent and family engagement is spent by:

- **Parents will meet with our SAC team and principal to go over and make the needed decisions about how to best serve our families with the 1 percent Title I funds that are set aside for family engagement. At the Title I Annual Winter Meeting held on January 29th, 2020 and Spring Meeting, parents are also given the opportunity to provide input into these decisions.**

#### **Section F: COORDINATION OF SERVICES**

**William Dick School** will, to the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children by:

**Encourage parents that they play an integral part in their child's learning and that the earlier a child begins school the more productive the child becomes. We support our parents in taking part in Early childhood Education. Our kindergarten teachers and community liaison have a relationship with our preschool age parents and keep them aware of the opportunities, resources and procedures they need to enroll their child in school, as well as reaching out to local pre-k programs about kindergarten open houses held in March and May.**

#### **Section G: BUILDING CAPACITY OF PARENTS**

**William Dick School** will build the parents' capacity for strong parent and family engagement to ensure effective involvement of parents and to support a partnership among the school and the community to improve student academic achievement through the following:

1. Providing parents with a description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards; and

2. Materials and training to help parents to work with their child to improve their child's achievement, such as literacy training and using technology (including education about the harms of copyright piracy), as appropriate, to foster parent and family engagement
3. Providing assistance to parents of participating children, as appropriate, in understanding topics such as the following:
  - a) The challenging State's academic standards
  - b) The State and local academic assessments including alternate assessments
  - c) The requirements of Title I, Part A
  - d) How to monitor their child's progress
  - e) How to work with educators to improve the achievement of their child
    - **Provide materials and training to help parents work with their children to improve achievement in literacy and math.**
    - **Provide parents with professional developments on assessments and standards**
    - **Have teacher leader present academic and standard updates monthly at our parent meetings**
    - **We will hold an annual Title 1 meeting (at open house) to which all parents will be invited and encouraged to attend so we can go over Title 1 requirements and compacts and parent surveys, plan and budgets. This meeting will include a presentation to parents about the school curriculum as well as the requirements of Title I part A, parent rights and responsibilities, the state academic content standards and assessments, working with educators and how to monitor student progress.**

#### **Section H: BUILDING CAPACITY OF SCHOOL STAFF**

**William Dick School** will provide training to educate teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school by:

- **Our teacher leader along with our community liaison and our FACE Office Partners will provide professional development to educate staff, parents and community partners the value and utility of contributions of parents, how to communicate and work with parents as equal partners, implement and coordinate parent programs, and build ties between the school/community and parents. During this PD, survey results from our school level parent surveys will be shared with staff. This will take place in the Fall or Winter on a district PD day.**

**William Dick School** will provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request by:

- **Access to the computer lab to use the parent portal to check students grades, access Title I information etc.**
- **More community and staff activities**
- **After school programs**

amy l williams  
Principal Signature

08/31/20  
Date