

## SCHOOL PROFILE FOR PRE-EMPLOYMENT TRANSITION SERVICES (PETS)

This document will be used to assess the need for PETS for students by school/district and must be completed each year prior to the provision of services. This profile must be updated with your local district office by June 30 for the subsequent school year. To find your local district office, [click here](#).

School:

Address:

Primary Contact Name:

Phone Number:

Form Completed By:

Total Number of Transition-Age Students with Disabilities:

Grade Level(s) and # of Student(s):  
 9th \_\_\_\_ # of Students     10th \_\_\_\_ # of Students     11th \_\_\_\_ # of Students  
 12th \_\_\_\_ # of Students     Beyond 12th \_\_\_\_ # of Students     Other \_\_\_\_ # of Students

Notes:

**CURRENT SCHOOL DISTRICT SERVICES**

Under each category below, please check off the services **currently provided by the school district** (including services available through general education) to students with disabilities at your school.

**Self-Advocacy Instruction**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Disability Awareness/<br>Disclosure                    | <input type="checkbox"/> Entitlement versus Eligibility             | <input type="checkbox"/> Resiliency and Self-Care                         |
| <input type="checkbox"/> Self-Determination                                     | <input type="checkbox"/> Accommodations and<br>Assistive Technology | <input type="checkbox"/> Disclosure and Advocating<br>Across Environments |
| <input type="checkbox"/> Understanding IEPs, Special<br>Education and 504 plans | <input type="checkbox"/> Setting Goals                              | <input type="checkbox"/> Other:   |
- 

**Counseling on Post-Secondary Options**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Post-Secondary Training<br>Options     | <input type="checkbox"/> Financial Aid Overview        | <input type="checkbox"/> Other Campus Resources |
| <input type="checkbox"/> Benefits of Post-Secondary<br>Training | <input type="checkbox"/> Accessing Disability Services | <input type="checkbox"/> College Events         |
| <input type="checkbox"/> Applications and Required<br>Documents | <input type="checkbox"/> Reasonable Accommodations     | <input type="checkbox"/> Other:                 |
- 

**Job Exploration**

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Career Clusters        | <input type="checkbox"/> Goal Planning            | <input type="checkbox"/> Career Fair Facilitation   |
| <input type="checkbox"/> Pathways to Employment | <input type="checkbox"/> Labor Market Information | <input type="checkbox"/> Career Speaker             |
| <input type="checkbox"/> Interest Inventories   | <input type="checkbox"/> Employment Requirements  | <input type="checkbox"/> Non-Traditional Employment |
|   |   | <input type="checkbox"/> Other:                     |
- 

**Workplace Readiness Training**

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Job Searches and Applications | <input type="checkbox"/> Teamwork and Networking              | <input type="checkbox"/> Professionalism and Hygiene |
| <input type="checkbox"/> Resumes and Cover Letters     | <input type="checkbox"/> Problem Solving and<br>Communication | <input type="checkbox"/> Reasonable Accommodations   |
| <input type="checkbox"/> Interview Preparation         | <input type="checkbox"/> Time Management and<br>Organization  | <input type="checkbox"/> Other:                      |
- 

**Independent Living Skills Training**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Daily Living Skills  | <input type="checkbox"/> Transportation Methods            | <input type="checkbox"/> Safety (Including Internet<br>Usage) |
| <input type="checkbox"/> Budgeting/Finances   | <input type="checkbox"/> Navigating Community<br>Resources | <input type="checkbox"/> Group Travel Training                |
| <input type="checkbox"/> Photo ID and Records | <input type="checkbox"/> Relationships and Boundaries      | <input type="checkbox"/> Other:                               |
- 

**Work-Based Learning**

- |   |  |   |
|---|--|---|
| <input type="checkbox"/> Group Shadow             | <input type="checkbox"/> Employer Mock Interview | <input type="checkbox"/> Community Work Instruction |
| <input type="checkbox"/> Informational Interview  | <input type="checkbox"/> Paid Work Experience    | <input type="checkbox"/> Other:                     |
| <input type="checkbox"/> Individual Job Shadowing | <input type="checkbox"/> Workplace Tour          |   |
- 

**Additional Services**

- |  |                                 |
|--|---------------------------------|
| <input type="checkbox"/> General Transition Events           | <input type="checkbox"/> Other: |
| <input type="checkbox"/> OVR Information and Outreach Events |                                 |
-

### SCHOOL PETS REQUESTS

To request PETS, please complete the left column below.  
Service requests will be reviewed and assigned to OVR staff or providers as appropriate.

SERVICES REQUESTED BY SCHOOL	OVR SERVICE RECOMMENDATIONS (OVR staff use only)
<input type="checkbox"/> <b>Self-Advocacy Instruction</b> to help students with disabilities build skills to solve problems and communicate their own needs and interests. <b>Suggested Provider:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No Description of Service: <b>Justification:</b>
<input type="checkbox"/> <b>Job Exploration Counseling</b> to help students with disabilities learn about jobs and pick a career. <b>Suggested Provider:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No Description of Service: <b>Justification:</b>
<input type="checkbox"/> <b>Counseling on Post-Secondary Options</b> to help students with disabilities decide if college or training after high school is right for them. <b>Suggested Provider:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No Description of Service: <b>Justification:</b>
<input type="checkbox"/> <b>Workplace Readiness Training</b> to teach students with disabilities how to get and keep a job. <b>Suggested Provider:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No Description of Service: <b>Justification:</b>
<input type="checkbox"/> <b>Work Based Learning Experiences</b> uses community workplaces to provide students with disabilities the knowledge and skills that will help connect school experiences to real-life work activities and future career opportunities. <b>Suggested Provider:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No Description of Service: <b>Justification:</b>
<b>FOR DISTRICT OFFICE USE ONLY:</b>	
<b>Date Received:</b>	<b>Date of Referral Contact:</b>
<b>Date Service Assigned:</b>	
<b>Assigned to:</b> <input type="checkbox"/> <b>Staff</b> (name):	<input type="checkbox"/> <b>Provider</b> (name/contact information):

*Auxiliary aids and services are available upon request to individuals with disabilities.  
Equal Opportunity Employer/Program*